

**PURPOSE OF CLASS:**

In a state agency, college, university or airport facility this class is accountable for the protection, safety and security of individuals and property with full police powers and responsibility for law enforcement.

**SUPERVISION RECEIVED:**

Works under the general supervision of a Police Sergeant, Lieutenant or officer of higher rank; at Bradley International Airport works under the general supervision of the State Police; at the Department of Environmental Protection works under the general supervision of a Conservation Enforcement Sergeant or officer of higher rank.

**SUPERVISION EXERCISED:**

May have lead responsibility over support staff or assigned programs.

**EXAMPLES OF DUTIES:**

The Police Officer may perform a combination or concentration of the following functions on a fixed or rotating basis as directed by the agency:

1. SECURITY: Provides crowd control at various events and activities; monitors designated areas to ensure physical security and authorized access in order to prevent theft, trespass, vandalism or violation of state statutes or regulations; gives directions and routine information to the public; in event of fire, bomb threats or other potential disasters participates in evacuation activities; operates fire fighting apparatus if needed; may conduct cruiser or foot patrols; may conduct bicycle patrols as weather permits.
2. PROTECTION: Provides traffic and/or crowd control; assesses nature of further assistance needed and makes timely and appropriate arrangements; at time of heightened alert level under Homeland Security procedures may be required to maintain building security and perform patrol duties; may gather background information and provide threat assessments regarding high risk locations, safety of persons or property, biological or physical threats; may respond to emergency situations and provide CPR or first aid to injured parties; may transport or escort couriers with currency and prisoners or Absent Without Leave (AWOL) persons; may assist in search for escaped patients or inmates; may assist State Police in investigation of major criminal acts.
3. ENFORCEMENT: Directs traffic and enforces motor vehicle and parking regulations; may initiate and conduct criminal and other investigations of violations, suspicious activities or reports of incidents occurring within jurisdiction; may conduct on site investigations, question witnesses, arrest individuals at scene and issue summons.
4. ADMINISTRATION: Records information; applies for and serves arrest warrants; processes paperwork on arrests and activity reports; arranges surety and non-surety bond payments or Written Promise to Appear (WPA); provides court testimony; conducts special programs, projects and services as required; may process arrested individuals including determining charges, fingerprinting, photographing, initiating National Crime Information Computer (NCIC) check, searching, removing and inventorying personal belongings and transporting arrested persons to lock up; may conduct

various safety training, certification and/or recertification courses; may perform minor equipment repairs; may make public presentations regarding crime prevention and safety; may serve as dispatcher; performs related duties as required.

Bradley International Airport: assists State Police in processing functions.

Department of Environmental Protection: assists Conservation Enforcement Officers in the enforcement of state laws and regulations pertaining to fish, wildlife, parks, forests, boating, snowmobiling and the use of department owned or leased land facilities.

Lottery Corporation: may enforce gaming regulations for the Lottery Corporation and casinos.

## **MINIMUM QUALIFICATIONS REQUIRED**

### **KNOWLEDGE, SKILL AND ABILITY:**

Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of traffic and crowd control practices and procedures; knowledge of criminal law and court procedures; considerable interpersonal skills; oral and written communication skills; ability to analyze emergency situations and develop effective courses of action to same.

### **EXPERIENCE AND TRAINING:**

#### **General Experience:**

Certification as a law enforcement officer in the State of Connecticut pursuant to regulations promulgated by the Police Officer Standards and Training Council.

#### **Note:**

Candidates with a pending certification status may be employed on a temporary basis pending re-certification by the Police Officer Standards and Training Council.

#### **Substitution Allowed:**

Successful completion of prescribed training and probationary requirements set forth in the class of Protective Services Trainee.

### **SPECIAL REQUIREMENTS:**

1. Applicants must be United States citizens.
2. Incumbents in this class are required to maintain certification as a Police Officer in the State of Connecticut. Loss of certification will result in removal from the class.
3. Incumbents in this class may be required to maintain certifications pursuant to the regulations of the Police Officer Standards and Training Council and/or agency requirements.
4. Incumbents in this class must possess and retain a valid Connecticut Motor Vehicle Operator license.
5. Incumbents in this class may be required to obtain and maintain Emergency Medical Technician (EMT) certification
6. Incumbents at the Department of Environmental Protection will be required to possess and retain a

standard first aid certificate and CPR certificate and participate in any job related training sessions.

7. Incumbents at the Department of Environmental Protection must be willing to accept assignments or transfers to any region of the state consistent with departmental policies or stipulations and work a flexible schedule.

### **CHARACTER REQUIREMENT:**

In addition to the checking of references and of facts stated in the application a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

### **PHYSICAL REQUIREMENTS:**

1. Incumbents in this class must possess general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility and visual and auditory acuity to perform the duties of the class. A physical fitness assessment will be required of all applicants.
2. A comprehensive medical examination, including a controlled substance screening, will be required of all applicants upon a conditional offer of employment.
3. In addition the incumbents in the class at the Department of Environmental Protection must be able to pass a swim test including swimming 100 yards within four (4) minutes.

### **WORKING CONDITIONS:**

Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life, to uncomfortable weather conditions and/or to confinement within a vehicle for prolonged periods.

**Note:**

Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

This replaces the existing specification for the same class in the same Salary Group PS 10 approved effective July 1, 2004. (Revise to include DEP Conservation Enforcement)

9035A 4/10/07 cm

CC	Final#	Occup. Group	Bargaining Unit	EEO
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